

MINUTES

Lymm High School PTA Meeting

Date: Monday 14 May 2018

Chair: Helen Johnson

Minutes: Jan Daniel

In Attendance

Helen Johnson (HJ), Jan Daniel (JD), Kirsty James (KJ), Natalie McGillivray (NM) Gwyn Williams (GW), Nicola Storey (NS), Sue O'Connor (SOC), Trudie Newhouse (TN), Nicola Woodyatt (NW), Jacqui Clarke (JC).

Apologies

Sally Bircham (SB), Liesl Hacker (LH), Emma Neal (EN), Alison Hunt (AH), Kieran Walsh (KW), Ann Broughton (AB), Suzanne Hill (SH), Kate Solly (KS)

Welcome

HJ welcomed everyone to the meeting.

Minutes / Matters Arising

The minutes were unavailable for review at the meeting.

Reports

Head Teacher's Report:

- GCSEs have started well
- Yr 9 Options completed
- Yr 6 offers have gone out, LHS was oversubscribed again and plans for transition being made
- Student Voice feedback focused on toilets, lunchtime queuing, variety in girl's sports.
- 3G feasibility studies underway
- Company sponsorship discussed.

Chair's Report:

- German Night was a great success, almost £7K raised – to be divided between LHS and Prevent Breast Cancer
- Lymm Festival – Two events to be held at LHS – PTA to run the bar
- Summer Fair – HJ to meet with Tina to get updates which will be put on to the LHS100 Facebook page
- Parents' Facebook pages very quiet at the moment

Treasurer's Report:

- Audit now complete.
 - Handover completed.
 - Currently £21K in both accounts
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Fundraising

Parental Support – Development Fund vs MyDonate

- Need to stress the need for parental fundraising more strenuously by promoting what the funds are needed for, look at the approach taken by other schools.
- Stress that regularly donations reduces the need for PTA/School fundraising events and they can become 'fun only events'

- MyDonate is probably the easier option as Gift Aid is managed by them.
- Letters to go out to parents in the new Yr7 Induction Pack
- Need to promote fundraising at IEG and parent evenings using screens around school and PowerPoint

School Fair

- Date moved to **Saturday 9 Jun 18**.
- HJ to meet with Tina to for an update.
- Suggestion of a 'Cash4Coins' collection of foreign and British currency in exchange for a raffle ticket.

Trail Run

- Date moved to Sun 1 Jul 18
- Booking form needed asap – **JD**
- Access to:
 - Staff Room
 - Kitchen
- Floated needed - £100 (mainly £5, £2 and £1) - **NW**
- Set up on Friday – **JD plus volunteers**
- Sunday – start about 8.30
- Stock take of soft drinks needed before purchasing items for the event – **15/6/18, JD plus SOC**
- Needed for refreshments:
 - Tea/Coffee, water and soft drinks (cans and bottled drinks usually purchased from Macro)
 - Bacon butties (middle back bacon usually from Macro, oven bottom muffins – Morrisons)
 - Cakes/cookies – seek donations – **ALL**
 - Ice pops
- Volunteers needed for, volunteers to sign up on LHS100 Facebook page - **ALL**
 - Cooking bacon and preparing butties – 2 people required
 - Front of House – 2, preferably 3 people for each time slot
- Equipment/materials needed:
 - Chiller cabinet/small freezer unit (to be brought to Staff Room for Friday)
 - Heated food box – **JD has one available**
 - Trays (available from kitchen)
 - Knives, fish/cake slices
 - Table cloths, cake stands
 - Cleaning materials
- People to contact:
 - Paula Chambers – booking form
 - John Berry – booking form, equipment relocation and site staff cover
 - Barbara Baker – access to kitchen and use of equipment

Lymm Ladies Lunch

- 350 tickets available, over 300 sold already
- Suggestions for companies to approach for goodie bag donations - **ALL**
- Help needed to pack the goodie bags, prepare the marquee and on the day – **ALL**
 - Wed 13 Jun 18 – 7 pm – 9 pm
 - Fri 15 Jun 18 – 9 am – 10.30 am

AOB

AGM – Monday 17 September

Meeting Days – keep days to Mondays as changing the day didn't improve attendance

Next Meeting: **Monday 30 April 2018**