

# MINUTES

## Lymm High School PTA Committee Minutes

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**Date:** Monday 12<sup>th</sup> September 2016

**Chair:** Nicola Woodyatt

**Minutes:** Jan Daniel

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### In Attendance

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Nicola Woodyatt (NW), Jan Daniel (JGD), Gwyn Williams (GW - Headteacher), Helen Ryles-Dean (HRD), Philip Newlan (PN), Florence Touze-Lumley (FTL), Sally Bircham (SB), Cathy Warner (CW), Delia Ridley-Thomas (DRT), Jacqui Clarke (JC), Helen Dougall (HD), Lauren Thomason (LT), Vicky Proctor (VP), Ruth Ball (RB), Georgina Reynolds (GR), Kate Johnson (KJ), Emma Neal (EN), Trudie Newhouse (TN), Antonia Mungai (AM), Alison Hunt (AH), Kirsty James (KJ), Sheila Woodyatt (SW), Kieran Walshe (KW), Julie Daniels (JD), Natalie McGillivray (NM).

### Apologies:

Helen Johnson, Emma MacKinnon, Joy Parkinson, Sara Boston, Emma Neal, Rachael Boyle, Claire Ecclestone- Rose, Rebecca Jane, Pip ??

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### Minutes

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The Chair welcomed everyone to the meeting and said how lovely it was to see so many new faces. The minutes from the June meeting were read.

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### Matters Arising

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The Chair went through the minutes to discuss the actions from that meeting to ascertain progress to date.

- Letter to Stones Roses to thank them for the donation of concert tickets in hand/complete – **GW**
  - New stock-take to be completed to establish what drinks will be needed for the next event – **JGD**
  - PTA website content ready although some photos are needed before the content is finalised – **SB and DRT to liaise with Kerry Keenan.**
  - Parent Survey Summary to be added to website – **SB to liaise with Kerry**
  - Instruments amnesty – to be finalized – discussion with Dom Starkey needed. **GW/HRD to talk to Music Dept**
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### Heads Report

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- Exam results
  - Yr 7
  - Change of timetable/day structure
  - Uniform – length of skirts
  - New staff
  - Refurbished boys toilets - E-block
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### Treasurer's Report

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- Accounts for last year in the process of being finalized before the end of year audit is completed.
  - 'Easyfundraising' is working well with over £800 now raised however, more publicity needed in the run-up to Christmas – **SB to liaise with Kerry to get this put on website/GW to include in weekly bulletin/Links on 'Show My HW' and a leaflet to hand out to Yr 7 parents - JD**
  - Still a few people donating to the PTA – unable to track them down to have their donations transferred to the Development Fund.
  - Monies still to come in from Lymm Ladies Lunch.
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### Lymm Parents Facebook

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- 833 members
- Lots of positive comments at the moment
- Some parents queried which email details are held by school due to difficulty logging into the new system – how many and whose (ie can more than one contact use the communication app?). Parents advised to contact Rob Waslin with email and contact details required for access to the Parent Portal/Show My Homework/New

communication app. It was confirmed that both contact 1 and contact 2 would be able to log into the communication app.

- Some parents questioning why they are being asked to pay for things before they know what it's for. Suggested that letters be attached to Parent Pay along side the payment request.
  - Yr 7 Facebook pages – it was thought it to be a good idea to have some contacts from the new Y7 page become members of the main Lymm Parents page so that notices and links can be shared and nobody misses anything. Also, queries addressed to the Lymm Parents page would be readily resolved due to the “been there, done that” experience.
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## **Prom & Pamper**

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We have run this event three times now and have generally been very successful. It gives the Textile students the opportunity to showcase their talents as well as providing students with an idea of dresses available for their Prom at the end of the school year. A file has been put together by a parent who has organized the event a few times.

Details confirmed so far: 25 Nov 16, confirmed as okay with Rachael Doherty (Head of Faculty).

### **Actions needed as soon as possible:**

- **Pamper provision to be confirmed – JGD**
  - **Supplier of Prom dresses for the students to model**
  - **Volunteers to organize the event - ALL**
  - **Sub-committee meeting to make the relevant arrangements – Volunteers needed**
  - **Online Publicity / Poster / tickets – SB / DRT**
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## **Fundraising 2016/2017**

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Lots of factors to take into account:

- How do we get parents more involved or engaged with what we try to achieve?
- Greater interaction with school activities could provide the key to better fundraising.
- What is the focus of the fundraising?
- What events should we run? Lots of discussion around this subject.
- Improve publicity.

Current events:

- Prom & Pamper
- Music Festival linked to Founders Day
- Lymm Ladies Lunch (not confirmed for 2017 yet).

### **Actions:**

- **Start a discussion about ‘wish lists’ from parents, students and staff – GW / HRD to liaise with students and staff**
  - **Use Facebook to seek ideas for what to fundraise for from parents – SB**
  - **Ideas for fundraising events / initiatives to JGD – ALL**
  - **Was suggested that a summary could be published on Facebook from the parent survey.**
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## **AOB**

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- Yr 7 Info & Guidance Evening, PTA requested to provide refreshments 5 – 7.30pm – **JGD and RB – Done.**
  - 2017/18 School term dates requested by parents – **suggested they contact PA to Headteacher**
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## **Next Meeting**

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Monday – 7 Nov 16 – 7pm – Venue to be confirmed

Meeting closed 8.15pm