

MINUTES

Lymm High School PTA AGM

Date: Monday 17 September 2018

Chair: Helen Johnson

Minutes: Jan Daniel

In Attendance

Helen Johnson (HJ) (Chair), Ann Broughton (AB) (Vice-Chair), Nicola Woodyatt (NW) (Treasurer), Gwyn Williams (GW) (Head), Jan Daniel (JD) (Secretary), Ruth Ball (RB), Nicola Storey (NS), Antonia Mungai (AM), Kirsty James (KJ), Trudie Newhouse (TN), Sue O'Connor (SOC), Kieran Walshe (KW), Liesl Hacker (LH), Sarah Coke (SC), Cathy Warner (CW), Kerry Spink (KS), Rigel Allen (RA), Fiona Moss (FM), Emma Neal (EN), Kirsty Holden (KH)

Apologies

Kate Solly, Natalie McGillivray, Jacqui Clarke, Sally Bircham, Melanie McVey, Janie Norton, Emma Greenwood, Sheena Reynolds

Minutes & Matters Arising

Welcome - Chair welcomed everyone to the meeting, particularly all the new attendees.

The minutes from the last AGM were read and approved.

Matters of concern: how to get more engagement from parents and perhaps take a new approach to holding meetings (to be discussed under AOB).

Election of Officers

The election of officers was conducted as follows:

Chair: Helen Johnson

Nominated by: Ann Broughton

Seconded by: Jan Daniel

Vice-Chair: Ann Broughton

Nominated by: Helen Johnson

Seconded by: Nicola Woodyatt

Secretary: Kirsty Holden

Nominated by: Jan Daniel

Seconded by: Helen Johnson

Treasurer: Nicola Woodyatt

Nominated by: Helen Johnson

Seconded by: Antonia Mungai

Publicity – not yet appointed although emergency cover to be provided by Liesl Hacker and Ruth Ball

Nominated by:

Seconded by:

* Help needed to develop the PTA webpages on the LHS website. If anyone is able to offer help in this area, please contact PTACHair@lymmhigh.co.uk

Facebook Champion: Liesl Hacker

Nominated by: Helen Johnson

Seconded by: Jan Daniel

Trustees: Antonia Mungai
Sue O'Connor
Emma Neal

All volunteered to take on the role of Trustee.

Heads Report

Headteacher thanked Jan for all her hard work with the PTA as she retires from her post this year.

Overview of the year includes:

- Exam results – excellent, Yr 10 GCSE Eng Lit results very good
- Year 7 – oversubscribed, new intake settling in well
- Very good Ofsted report
- Lots of progress made on curriculum improvements
- Repairs to roof completed

Going forward:

- Improve standards incrementally re: curriculum development
- Action to be taken to improve attendance
- Aim to improve standards in some cohorts
- 3G Pitch – administration for the application progressing well and fundraising total of £55K at the end of last year
- Changing Rooms – should be completed by the end of 2018
- Funding continues to be an issue although more support for the Development Fund would be welcome.

There was some discussion regarding using 'grant applications' and support from local organisations.

Action:

HJ proposed setting up a 'Grants Application Team'; KJ, HJ, AB, KS and CR volunteered although others are welcome to join in this activity - **ALL**

Chair's Report

This year has been very busy and emphasised the need for the PTA to revise its approach to fundraising as generating support from parents for events has been challenging. The funds raised for some events was disappointing given the amount of work needed to organise them and included:

- Soup 2 Go
- Winter Wander
- German Beer Night
- School Fair (in conjunction with LHS)
- Trail Run Refreshments

To help with this activity the following proposals include:

- Reduce the number of formal meetings to three per year, plus AGM
- Identify additional fundraisers that will bring in more funds eg Beaujolais Night, Burn's Night, Summer Ball
- Each fundraiser to be organised by an 'event champion and team'

Action:

Fundraising to be discussed under AOB and at next meeting - **ALL**

Treasurer's Report

The accounting year runs from 1st September to 31st August, and as such this is a preliminary report as the accounts are still to be finalised, audited and a final statement will be presented to the PTA once this has been achieved.

This year has been more successful than last year regarding funds raised -

Gift Aid - £336 (to date)

Trail Run – £420

Winter Wander - £361

Ladies Lunch 2018 – £945 (tbc)

Easyfundraising – £740 (to 31.3.18)

MyDonate – £2215 (to Dec 17)

German Night – £3580

Soup to Go - £435

Total Income – £9032

Total Donation to LHS – £5795

Action:

Need to promote Easyfundraising in the run up to Christmas as this will generate a lot of funds; liaise with LHS and LH - **NW**

Accounts to be audited before the final accounts are presented - **NW**

Parents Facebook Update

LH fed back that there were around 1500 members and very few issues being raised than in previous years, most of the comments are now positive and following the guidelines set.

Action:

There are currently a lot of members whose children are no longer LHS students; RB has reviewed the list and is in the process of identifying those members who can be removed. This will be passed to LH once finalised – **LH/RB**

AOB

Fundraising:

Beaujolais Night: Sat 17 Nov 18, Venue – The Hexagon

Team Leader: KJ, with AM, SOC supporting (in conjunction with Lymm Twin Town Committee) – **KJ**

Suggestion that this event be used as a 'get to know you' evening for Yr 7 parents.

German Night: Date to be confirmed.

Team Leader: AB, with TN (others to be confirmed) - **AB**

Other events will be discussed at the next meeting – **ALL**

All new PTA members to be added to the LHS 100 Club Facebook group - **KJ**

PTA Webpage Update:

It was identified that the PTA webpages have not been updated for a while. Until a Publicity Officer is in place volunteers were sought to get this task completed. LH agreed to take this task on - **LH**

Next Meeting

Date of next meeting – **Monday, 29 September 2018, 7pm** – Library. **Meeting closed 8.18pm**