

MINUTES

Lymm High School PTA Committee Minutes

Date: Monday 6 March 2017

Chair: Nicola Woodyatt

Minutes: Jan Daniel

In Attendance

Nicola Woodyatt (NW), Gwyn Williams (Headteacher) (GW), Jan Daniel (JD), Jacque Clarke (JC), Philip Newlan (PN), Kieran Walsh (KW), Trudie Newhouse (TN), Kirsty James (KJ), Sally Bircham (SB), Sue O'Connor (SO'C), Alison Hunt (AH), Antonia Mungai (AM), Natalie McGillivray (NM), Emma Neal (EN), Yvonne Bird (YB), Tina McGuffie (TM)

Apologies

Florence Touze-Lumley, Helen Rhyles-Dean, Helen Dougall, Kate Johnson, Father Michael, Ruth Ball,

Approval of the minutes

Welcome - Chair welcomed everyone to the meeting.

The minutes from November's meeting were read and approved.

Matters Arising

- Lymm Ladies Lunch date has been confirmed as 16th June 2017

Action:

Best Ever School Fair

TM feed back to the meeting the progress with this event to date:

- Students have been canvassed and the final list of the attractions drawn up (although others could be added if the demand was demonstrated)
- Event placed on a website to invite stalls for the Farmers' Market – no takers to date. Meeting was asked for help with this one, AM said she knew the organizer of the Lymm Farmers Market.
- Also looking for students, parents, staff and local companies to run stalls.
- Looking to include some local dance groups, have a primary schools competition, guides, scouts and ATC, church groups.
- Liaising with Patrick Hendrie re: layout of the event and wet weather plan.
- Will need more gazebos for stalls
- PTA to run bar
- Need someone to do face painting
- Looking for sponsorship for the BBQ

- **Discussion later in the meeting re: Dad's vs Lads tournament being part of the event**

Action:

- Contact Ronnie Noble for further contacts re Farmers' Market - **AM**
- Seek interest for involvement by dance groups – **AM and NM**
- Contact Scouts – **SB**, Guides – **KJ**, ATC – **JD**
- Email site plan for previous PTA summer events – **JD**
- Organize license – **JD**
- Recommendations for people to contact for face painting - **ALL**

All feedback to Tina asap, please – tmcguffie@lymmhigh.org.uk

Head's Report

The Head reported back on a variety of matters:

- Yr 11 lead up to the GCSEs
- Funding for next FY – letters to go out to parents
- Staff & Student Survey – excellent feedback
- LHS Self Assessment & Validation – went very well
- Newsletter – new format by New Communications Officer
- Parents Forum – 21 Mar 17

Comments arising from discussion re: the number of platforms used to communicate with parents, some thought there were too many.

Parent's Facebook Page Feedback

- Now 881 parents registered
- Usual list of posts re: lost property/recipes
- Lots of comments re: school finance, most being responded to by one of the governors

Action:

- Request from JC to advertise the Lymm Ladies Lunch, it was agreed to do this. **JC and PN**

Treasurer's Report

JD provided feedback on the current situation regarding the PTA finance:

- Handover now completed and all bank/online sites have been amended to reflect the change.
- Accounts for last year have been audited and passed.
- Charities Commission and HMRC Gift Aid returns have both been completed.
- Final record of monies raised - £4086, most of this came from donations to the PTA and gift aid. The actual amount raised through fundraising events was significantly lower than in previous years, which is disappointing.
- Several events planned last year had to be cancelled, hence the lower income.
- Gift Aid income also significantly lower as we have been encouraging parents to make their payments into the school Development Fund instead of the PTA – a few are still hanging on but I will be contacting everyone to make the change before the end of the year.

Funds in the bank:

Business Premium Account – £9580

Community Account - £3655

NW provided a recap of the focus of fundraising for this year and the decision to support raising funds for the Development Fund rather than buying things purely supported by the PTA. Stressed that collaboration with school gives greater opportunity for fundraising in the future. Suggested that it would be good to hear what the school's wish list is for the fundraising focus.

Action:

- Request a recap for LHS wish list at the next meeting – **GW/TM**

AOB

- **School Minibus:** it has been suggested that the PTA could fundraise for a new minibus. The PTA was advised that the buses were now leased rather than owned because of the cost of purchase.
Action: Refer the matter to GW for clarification – **JD**
Secretary's Note: Paula Chambers confirmed that the minibuses are owned by LHS after a period of time when they were on permanent hire.
- **Trail Run Refreshments** – 9 Jul 17. PTA was advised of the event and the amount we can raise. PTA members asked to support this event through helping serve and by making cakes.
Action: A rota to be issued for completion – **JD**
- **Easyfundraising** – 117 supporters signed up to raise funds while shopping online and over £1400 now raised.
Action: Need to find a way of showing parents how easy it is to use to put on the website – **SB**
- **Lymm Ladies Lunch** – potential date of 16th Jun 17, tickets £30 and includes 2 course lunch, goodie bag, disco. Companies being encouraged to sponsor a table - £50 and the opportunity to promote their company. All encouraged to book tickets with friends through LHS. Tickets/posters to be printed by Resources, LHS
Action: Book tickets where possible – **ALL**
- **Marketing Lymm:** KJ advised the PTA of a new initiative within Lymm to promote and support all aspects of village life. Would be a valuable resource for all school PTAs to promote their activities.
- **Sports Events:** a question asking if there was possible profit in having more sports tournaments on site where a fee is paid by teams to take part?

Next Meeting

Date of next meeting - Monday 8 May 2017 - Library

Meeting closed 8.30pm